



At Woodridge State High School we encourage the use of **BPOINT** as a payment method – this allows for cashless payments to be made from any device at any time. Students will not have to carry large cash payments to school.



To access BPOINT the school must have your **current email address**. Please supply your current email address to the office so invoices can be emailed directly. For assistance with payments please phone the Finance Officer on 3290 7203.

EASY INSTRUCTIONS

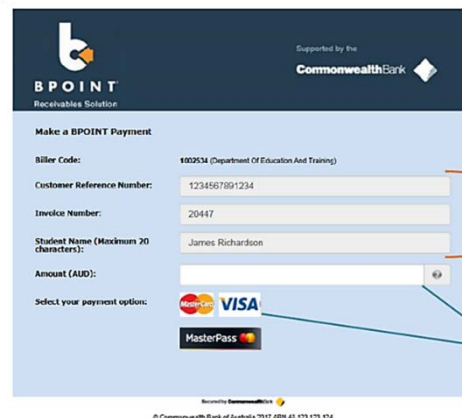
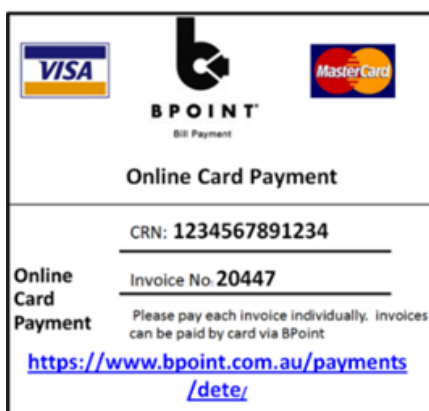
- Check your email for invoices from school (including your junk mail)
- **All invoices and debtor statements** that you receive will display a web link (hyperlink on emailed invoices) to the DET BPOINT payment portal.
- Click on the link in the bottom left corner of your emailed invoice or type the address into your internet browser.
- Enter the **Customer Reference Number – CRN** and the **invoice number** for on-line payment (if not already populated).

These are individual to each student. Multiple students may have the same CRN number but every invoice has a different number.

- You can pay via BPOINT using credit or debit card.
- BPOINT will provide you with a receipt for the transaction.



The **unique link** on each invoice, pre-populates the customer details on the payment screen, all you need to do is enter the amount.



All the required information is pre-filled.

Customers enter the amount they wish to pay and their payment method